



Tony Evers, Governor
Dawn Crim, Secretary

September 14, 2020

Amy Langlois, Clerk
Village of Thiensville
250 Elm Street
Thiensville, WI 53092
alanglois@village.thiensville.wi.us

VIA EMAIL

Re: Village of Thiensville Jurisdiction Request for Commercial Plumbing Plan Review and Inspection

Dear Amy Langlois,

I am pleased to inform you that your municipality has been delegated commercial plumbing code enforcement authority per your request. Per Wis. Stat. § 101.02(3) and Wis. Admin. Code § SPS 382.20(2), I delegate your municipality the primary responsibility to do plumbing plan review and inspections for plumbing installations identified under Wis. Admin. Code § SPS, Table 382.20-1 in all commercial buildings within the limits of your municipality.

An exception to this delegation is that our agency retains jurisdiction for plan review and inspection for all state-owned buildings, as well as projects for which the owner chooses to submit plans to our agency.

As a condition of the delegation, you are required to comply with the following:

- Provide the Department with a copy of any revisions to the ordinance adopting this code.
- Submit to the department the fees specified under Wis. Admin. Code § SPS 302.31(1)(h).
- Notify the department, in writing, immediately of any personnel changes to plan review or inspection staff.
- Notify the Department, in writing, at least 30 days prior to the date upon which the appointed agent intends to relinquish the responsibilities assumed under this section.

The Department will periodically monitor municipalities and request activity reports to ensure that the delegated responsibilities are being properly fulfilled by the municipality. We do require that delegated municipal code officials hold the Wisconsin Commercial Plumbing Inspector certification, hold the Master Plumber or Journeyman Plumber certification, and attend agency-approved continuing education to maintain their certifications.

In accordance with 2017 Wisconsin Act 198, the Department will be implementing a five-year electronic renewal process. Please continue to monitor department correspondence as further details regarding this process are communicated.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 361.60(2)(b)4 by providing the Department with a 30-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that the primary enforcement contact for your municipality, Paul Mortimer with SafeBuilt, has the proper certification to do so.

Our commercial plumbing inspector for your area, Tony Martin, at (262) 548-8689, will be contacting your primary code official in the near future to discuss transitional and coordination items.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Garry Krause". The signature is written in dark ink and is positioned above the typed name.

Garry Krause, Bureau Director, Technical Services Bureau

cc: Tony Martin, Commercial Plumbing Inspector, Technical Services Bureau